

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BUILDINGS AND PROPERTY COMMITTEE MEETING MINUTES

MONDAY, NOVEMBER 5, 2018

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I. CALL TO ORDER

The Buildings and Property Committee of the Board of School Directors for the Big Spring School District met in the Large Group Room, Room 140, of the Big Spring High School at 6:00 P.M. with Richard Roush, Co-Committee Chairperson presiding. Nine (9) directors present: Richard Roush, Co-Committee Chairperson; William Piper, Co-Committee Chairperson; William Swanson, Committee Member; Wilbur Wolf, Jr, ex-officio Committee Member; Bob Kanc; Robert Over, Todd Deihl, David Gutshall and Kingsley Blasco

Others in attendance: Richard W. Fry, Superintendent; Kevin C. Roberts, Assistant Superintendent, Robyn Euker, Director of Curriculum and Instruction, Richard Kerr, Jr., Business Manager, Rick Gilliam Director of Buildings, Grounds, & Transportation; Robert Krepps, Director of Technology; Cathy Seras, Board Minutes; Tim Drawbaugh, Head HV Technician; Andy Milone, Valley Time Star.

II. DISCUSSION ITEMS

A. Drainage Issues

- **Mr. Michael Wadel, Diffenbaugh Wadel, Inc.**
- **Mr. Rick Gilliam, Director of Buildings and Grounds/Transportation**

General Questions/Comments

1. Mr. Wadel shared updates on the Middle School courtyard.
2. Mr. Wadel communicated that once grass has established below the parking lot at the Middle School this should assist with the standing water.
3. Mr. Piper asked if the field will be utilized for a practice field. Dr. Fry stated the field will be used for Middle School Clubs, Middle School Physical Education and some midget football as well.

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4. Mr. Wadel stated there were six major spots that were identified as a problem at the stadium parking lot.
5. Mr. Over shared concern about the neighbors below the parking lot. Mr. Wadel communicated that the neighbors will not be affected by the water.
6. Dr. Fry asked Mr. Wadel when preparing the design of this project; do you feel that you over designed the project to address the challenge.
7. Mr. Wadel communicated that he may have over designed for under drains to ensure that the water moves as designed as much as possible.
8. Dr. Fry communicated that Mr. Wadel will be back in the spring to update the Board of School Directors.
9. Mr. Wadel discussed with the Board of School Directors the sewer for Mt. Rock Elementary School.
10. Mr. Wadel communicated that the old tank will be removed with a new 3,000-gallon tank. Mr. Wadel also stated that the pumps will be replaced, which are twelve years old.
11. Mr. Piper questioned; will the tank be a fiber glass tank?
12. Mr. Wadel stated that it can be fiber glass or stainless steel.
13. Mr. Wolf asked if there will be a significant cost difference between fiber glass and stainless steal. Mr. Wadel stated that a fiber glass tank would be cheaper.
14. Mr. Wadel discussed the water in the Middle School courtyard with the Board of School Directors.

C. Review 2019 Projects

- Mr. Richard Kerr, Jr., Business Manager

General Questions/Comments:

1. Mr. Kerr discussed and reviewed the 2019 projects.
2. Mr. Kerr discussed the capital projects reserve fund and the capital reserve spending.
3. Mr. Kerr stated that there is approximately 9 million dollars left between the two bond funds, moving forward in the 2019 construction projects.
4. Mr. Kerr talked about the add alternates for each of the projects.

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5. Dr. Fry stated that the Building and Property Committee will give their recommendations for the add alternates which will then go to the Board of School Directors.
6. Mr. Roush stated that a change order should be submitted for the courtyard before the district moves forward with the LGI.
7. Mr. Kerr talked about the high school windows being replaced in the commons area that are leaking.
8. Mr. Kerr shared the plan for the additional flexible seating area which will go across from the library.
9. Mr. Kerr talked about completing Mt. Rock Elementary School project summer, 2019.
10. Dr. Fry communicated that all safety systems will be similar from an equity perspective.

D. Review Master Project List

- Mr. Richard Kerr, Jr., Business Manager

General Questions/Comments:

1. Mr. Kerr discussed the master project list from the year 2020 and beyond.
2. Mr. Kerr talked about the possible shelter system for the High School and Middle School.
3. Dr. Fry communicated that the Oak Flat roof will be placed in a future budget.
4. Mr. Kerr discussed the general fund balance.

E. Director Updates

- Mr. Rick Gilliam, Director of Buildings and Grounds/Transportation

General Questions/Comments:

1. Mr. Gilliam stated that Mt. Rock Elementary, Newville Elementary, Middle School and the High School are in good shape.
2. Mr. Gilliam shared that over the holidays Newville Elementary will be cleaned thoroughly to the standards the district is used to.
3. Mr. Gilliam communicated that the carpet will be removed in the office area at Newville Elementary School.

II. ADJOURNMENT

The Building and Property meeting adjourned at **6:56 p.m.**

William L. Piper, Secretary